

P. 29185X1

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VIA: AIR POUCH (SPECIFY AIR OR SEA POUCH) ~~CONFIDENTIAL~~ DISPATCH NO. []

~~SECRET~~
CLASSIFICATION

TO : CHIEF, KUCLUB
ATTN : Chief, Finance
FROM : CHIEF []

DATE: 6 September 1957

SUBJECT: GENERAL— Administration

SPECIFIC— Bonding of individuals

ACTION REQUIRED: Is bond coverage essential

1. During the last audit of [] it was recommended 25X1A
by the auditors that the Logistics Officer's revolving fund
be increased in order to relieve the Finance Officer of
paying numerous small bills. This was done 8 May 1957, and
the custodian, [] (co-custodian, [] 25X1A2E
[] now has a revolving fund in the amount of [] 25X1A
[] or \$2,800.00.

2. Also, wife of [] has been hired 25X1A2E
a contract basis and is presently employed in the finance
office.

3. Does current organization policy require that these
people have bond coverage.

[] 25X1A2E

5 September 1957

ORIG: []

DIST: 3 - Head
2 - File
1 - Chrono

DOC	REV DATE	14/03/80	BY	[]	
ORIG COMP	3	38	TYPE	10	
ORIG CLASS	S	REVS	REV CLASS	C	
JUST	2	NEXT REV	2010	AUTH	MD 70-2

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